

**Medfield Memorial Public Library**  
**Board of Trustees**  
**April 11, 2019**

Attendees: Library Trustees Lauren Feeney, Deborah Merriam, Maura McNicholas, Colleen Sullivan, Jean Todesca, Philip Tuths. Director Pamela Gardner.

Library Trustee Lauren Feeney called the meeting to order at 6:07pm.

Welcome and thank you to Philip Tuths for serving of the Board of Trustees.

Assignment of roles:

Chairman Lauren Feeney

Vice Chair Jean Todesca

Secretary Maura McNicholas

Friends of the Library Liaison Colleen Sullivan

Bill Signer Philip Tuths

5 Year Long Range Plan Committee Deborah Merriam and Jean Todesca

Motion to accept the March minutes made by Maura, seconded by Colleen, all in favor.

Friends Report

\$21,000 in donations, 199 friends with 5 new members. The Friends visited the Sherborn Friends. The Friends are developing an event committee. The annual Friends meeting is scheduled on May 14<sup>th</sup> at 7pm. The Friends ordered new T-shirts to sell on Medfield Day. Bookstore guidelines and sorting process have been developed. Carol Wasserman and Amanda Chin are co-chairs. Next meeting April 30 at 11am.

Staff Reports

Author Series-4 events May-June

Publicity-Hometown Weekly, Medfield Press, Patch, Cultural Alliance of Medfield

Bri maintaining Facebook posts

Erica booking programs for the summer

Director's Report

Meetings and conference budget will be used through MLA attendance

Sandy Dobday is retiring after 30 years of service

Sandy's position will be advertised

Discussion of FY 20 budget

Defibrillator installed. The staff attended training

Strategic Plan-SOAR exercise completed with the staff. Pam is developing an online survey which will be publicized through newspapers, the Patch, at the schools, Senior Center. Survey will run during May & June. Survey evaluation will be done in July and August. Long Range Committee will meet in April and May.

Garden Club program was well attended.

New staff member, Anna hired for 15 hours position

Repair to portico completed

Library is part of the Recycling Dividends Program due to the unusual item collection

Motion to adjourn meeting made by Deborah, seconded by Maura, all in favor.

Meeting adjourned at 7:55pm.