Attendees: Library Trustees Lauren Feeney, Deborah Merriam, Maura McNicholas, Colleen Sullivan, Jean Todesca, Philip Tuths. Director Pamela Gardner.

Library Trustee Lauren Feeney called the meeting to order at 6:07pm.

Welcome and thank you to Philip Tuths for serving on the Board of Trustees.
Assignment of roles:
Chairman Lauren Feeney
Vice Chair Jean Todesca
Secretary Maura McNicholas
Friends of the Library Liaison Colleen Sullivan
Bill Signer Philip Tuths
5 Year Long Range Plan Committee Deborah Merriam and Jean Todesca

Motion to accept the March minutes made by Maura, seconded by Colleen, all in favor.

Friends Report
$21,000 in donations, 199 friends with 5 new members. The Friends visited the Sherborn Friends. The Friends are developing an event committee. The annual Friends meeting is scheduled on May 14th at 7pm. The Friends ordered new T-shirts to sell on Medfield Day. Bookstore guidelines and sorting process have been developed. Carol Wasserman and Amanda Chin are co-chairs. Next meeting April 30 at 11am.

Staff Reports
Author Series-4 events May-June
Publicity-Hometown Weekly, Medfield Press, Patch, Cultural Alliance of Medfield
Bri maintaining Facebook posts
Erica booking programs for the summer

Director’s Report
Meetings and conference budget will be used through MLA attendance
Sandy Dobday is retiring after 30 years of service
Sandy’s position will be advertised
Discussion of FY 20 budget
Defibrillator installed. The staff attended training
Strategic Plan-SOAR exercise completed with the staff. Pam is developing an online survey which will be publicized through newspapers, the Patch, at the schools, Senior Center. Survey will run during May & June. Survey evaluation will be done in July and August. Long Range Committee will meet in April and May.
Garden Club program was well attended.
New staff member, Anna hired for 15 hours position
Repair to portico completed
Library is part of the Recycling Dividends Program due to the unusual item collection

Motion to adjourn meeting made by Deborah, seconded by Maura, all in favor.
Meeting adjourned at 7:55pm.