

Minutes for April 21, 2020
Remote Meeting of Board of Trustees
Medfield Memorial Public Library

Medfield Public Library is closed to the public. Members of the public who wish to listen to the meeting may do so by joining via the web, or a conference call.

To join via the web: <https://zoom.us/j/97684201955?pwd=MmloMkZnNXowZDFaUkZHanRXR0NTZz09>

Meeting ID: 976 8420 1955 Password: 0yCbaj

Or: Dial: 929-436-2866 or 312-626-6799 or 253-215-8782 or 301-715-8592 or 346-248-7799 or 669-900-6833. Then enter the Meeting ID: 976 8420 1955. Then enter Password: 408651

Attendees: Lauren Feeney, Maura McNicholas, Deb Merriam, Jean Todesca, Colleen Sullivan, Phil Tuths; Library Director Pam Gardner; Assistant Town Administrator Nick Milano

Lauren called the meeting to order at 12:04 pm. She read Governor Baker's order on the open meeting law and reminded the trustees that all votes will be roll call votes.

Update on library activities and future plans during building closures:

Summer Reading: Pam highlighted plans for the summer reading programming. The staff is planning virtual activities in order to limit close contact. Jean has suggested looking at Bean Stack as a resource. Summer reading ideas were met with enthusiasm.

Friends of the Library: The Friends met on April 13, 2020. Discussion included coordinating with Pam and the staff about the reopening of the bookstore. Plans are in the works for a virtual bingo game.

Plans for re-opening: State and Town guidelines for reopening and Board of Health input will be sought when the date of reopening is announced. Issues including capacity and health and safety issues will be addressed. Additional signage and visual reminders will be needed. Decisions will need to be made for limits on patron time in the building, computer use and building uses. Procedures for book returns and book check out will need to be addressed.

Other:

Trustees expressed concern for patrons with no access to technology suggesting lending laptops for those without computers and maybe use of hot spots. The trustees expressed appreciation to the staff for their support of library patrons in all areas including continued library phone access especially for patrons who need to talk, innovative programs that are available through the library's Facebook page and the library web site and the growth of EBook usage on Overdrive and Hoopla.

Date of Next Meeting: The date of the next meeting is **Tuesday, May 5, 2020 at 12:00pm (noon) via Zoom.**

Adjourn: Motion to adjourn the meeting at 12:59pm. Motion: D. Merriam ; Second C. Sullivan; Roll Call: L. Feeney A, McNicholas A, D. Merriam A, J. Todesca A, C. Sullivan A, P. Tuths A; Unanimous vote.

Respectfully submitted, Maura McNicholas