

Minutes for May 20, 2021

Remote Meeting of Board of Trustees
Medfield Memorial Public Library

Posted in accordance with the provisions of MGL Chapter 39 Section 23A, as amended Due to the COVID-19 emergency, this meeting took place remotely. Medfield Public Library is closed to the public. Members of the public who wish to view or listen to the meeting may do so by joining via the web, or a conference call.

To join online, use this link: Please click this URL to join.

<https://medfieldnet.zoom.us/j/87592678466?pwd=Nmw1dUdQbXIIUGFqQWRuaTU5a0E2dz09>
Passcode: 492508

To join through a conference call, dial 929-436-2866 or 312-626-6799 or 253-215-8782 or 301-715-8592 or 346-248-7799 or 669-900-6833. Enter the Webinar ID: 837 2516 8479 Password: 850739

Attendees:

Jenny Shaw Cronin, Kiersten Cole, Lauren Feeney, Deb Merriam, Jessica Razza, Phil Tuths; Library Director Pam Gardner, Assistant Town Administrator Nick Milano.

Meeting called to order at 5:03 pm

Approval of minutes: Motion to approve the March 16, 2021 minutes. Motion: P Tuths; Second: D. Merriam. Roll call: J. Cronin A, K. Cole A, L. Feeny A, D. Merriam A, J. Razza A, Phil Tuths A. Unanimous vote.

FoL Report: The annual meeting is set for June 22, 2021 at 7:00 p.m. There have been no extra fundraising events, but there is hope for 2022. The half-price book sale is still on hold. FB has kept up the FoL visibility. There are plans to explore extra fundraisers. Prices have dropped to move books in the book store, but sales are still slow.

Staff Reports: Adults - The Artists' Gardens of NE Program drew a crowd of over 40 people. Richard DeSorgher's "Trees of Medfield" program will be rescheduled for September or October. The Kindness Club meeting had seven very excited attendees. Virtual Craft Class, Doodle Club and Sketchbook Exchange Program all holding steady. FB numbers are ticking up. Working on the Adult Summer Reading plans.

Children's – There was a slight dip in the number of Take & Make bags in late April/early May however there was a big increase at the end of May. Summer bags are already planned through the end of July. The plan is to ease up on Take & Make once the Children's Room is open. Working on the summer reading program and outdoor programming.

Circulation: Continues to provide coverage for all understaffed Circulation shifts. Planning new spaces for adult materials and displays of items from Lower Level. Will contact museums and venues for new information.

Director's Report: Two of the library's HVAC roof units are in need of replacement. There is a plan in place for new shelving with end panels downstairs. New summer hours were discussed. The staff would like to continue wearing masks to protect themselves and the children who are too young to be vaccinated.

Budget: The flat FY22 budget was submitted and accepted with a 2% COLA increase for all staff positions. The library is currently interviewing for the open circulation position and the part-time position is still frozen.

Meeting ended at 6:57 p.m. The next meeting will be June 10, 2021 at 5:00 p.m.

Adjourn: Motion to adjourn the meeting at 6:57 p.m. Unanimous vote.

Respectfully submitted,

Jennifer Shaw Cronin