

Minutes for June 10, 2021

Remote Meeting of Board of Trustees  
Medfield Memorial Public Library

Posted in accordance with the provisions of MGL Chapter 39 Section 23A, as amended Due to the COVID-19 emergency, this meeting took place remotely. Members of the public who wish to view or listen to the meeting may do so by joining via the web, or a conference call. To join via the web:

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**Attendees:**

Jenny Shaw Cronin, Kiersten Cole, Lauren Feeny, Deb Merriam, Jessica Razza, Phil Tuths; Library Director Pam Gardner, Assistant Town Administrator Nick Milano.

Deb called the meeting to order at 5:03 pm. Pam read Governor Baker's order on the open meeting law and reminded the trustees that all votes will be roll call votes (A=Aye; N=Nay).

**Approval of minutes:** Pam noticed that the minutes had the library still closed to the public and said she would delete it. Motion to strike the mistake and approve the March 16, 2021 minutes. Motion: L. Feeny; Second: P. Tuths. Roll call: J. Cronin A, K. Cole A, L. Feeny A, D. Merriam A, J. Razza A, Phil Tuths A. Unanimous vote.

**Director's Report:**

The HVAC project has been approved and the parts ordered. No date set for the work. Since the price of lumber has increased, the bookshelf project has been put on hold. Contactless pickup will still be available for limited hours. It was decided to remain fine free through 2021 with a discussion in September on the future of fines.

**Re-opening:** Four-stage plan, June 14<sup>th</sup>, Monday – Thursday 12:00-6:00 p.m. Friday and Saturday 10:00 a.m. – 2:00 p.m. July 6<sup>th</sup>, Tuesday and Thursday will be 12:00 – 8:00 p.m. August 2<sup>nd</sup>, Monday, Wednesday, Friday, 10:00 a.m. – 6:00 p.m., Tuesday and Thursday, 12:00 – 8:00 p.m. and Saturday 10:00 a.m. – 2:00 p.m. The last stage will be a few hours shy of the normal hours since the library is still short a part-time circulation person. Monday, Wednesday, Friday, 10:00 a.m. – 6:00 p.m., Tuesday, Thursday, 10:00 a.m. – 5:00 p.m., Saturday 10:00 a.m. – 5:00 p.m. and Sunday 2:00 – 5:00 p.m. Jenny made a motion to accept the hours as discussed. Kiersten seconded. There was talk about replacing or updating the sign on the front of the library. There will be no capacity limits on the study and conference rooms. Inside programming will start in the fall.

**Staff Reports:** Staff are hard at work on projects with expanding re-opening. There will be outdoor programs for children, Teen Advisory Board, a crafting program for adults and two book clubs meeting outside in person. Summer Reading kickoff will also be outside on June 28.

Friends of the Library annual meeting will be on June 22 at 7:00 p.m. Library summer holidays, June 19, July 3-5.

**Adjourn:** Motion to adjourn the meeting at 7:03 p.m. Motion: J. Cronin A, Second: L. Feeny A, Roll Call: J. Shaw Cronin A, K. Cole A, L. Feeny A, D. Merriam A, J. Razza A, Phil Tuths A. Unanimous vote.

Respectfully submitted,

Jennifer Shaw Cronin