

Meeting of Board of Trustees  
Medfield Memorial Public Library

November 9, 2021

Attendees:

Kiersten Cole, Lauren Feeney, Deb Merriam, Jessica Razza, Jennifer Cronin, and Library Director Pam Gardner.

Deb called the meeting to order at 5:05 p.m.

**Approval of minutes:** Meeting minutes of October 12, 2021 were accepted as written. Motion to approve the July 13, 2021 minutes. Motion: J. Cronin Second: D. Merriam. Unanimous approval.

**FoL Report:** Holiday crafting PDF gift being created for Friends members. T-shirts will be on display in the bookstore. Bookstore is still receiving donations and sales are strong. Volunteers are starting to come back. Volunteers will staff the bookstore for the Holiday Stroll. Membership mailing has gone out. An electrician has been found and will improve the lighting in the bookstore and he will come when once he has an opening.

**Staff Reports:** In person indoor programs are on the rise with the cooler weather. There is a zoom option for those who don't want to participate in person. FB changed their algorithm status so the library's engagement numbers are up. Children's – Indoor story time began last week. Recycling Ambassador program. There were 119 people at Kurt Jackson's Not-So-Spooky Stories. There is a kitchen kit for the kitchen which are cleaned after each use. Teens – Haunted House incredibly successful. Buying more furniture for the teen space. Volunteers/Pages: 32 volunteers for 294.5 hours!

**Director's Report:**

All components will have been submitted and approved in time for the Waiver for State Aid MAR. Interviews continue for the 15-hour circulation and the 15-hour children's positions. Interviews for a new Library Assistant are also being conducted. The budget is on track. New lounge chairs, new first floor display for Quick Picks and new makerspace furniture have been purchased. Electrician will install new light, brighter bulbs in the daily room. Masks are still being strongly encouraged. There is a development of a Programming Policy in the works.

Meeting adjourned at 6:50 Motion: D. Merriam. Second: L. Feeney. Unanimous approval.

Next meeting: