

**Meeting of Board of Trustees
Medfield Memorial Public Library
January 13, 2022**

This meeting took place remotely.

Attendees:

Kiersten Cole, Deb Merriam, Jessica Razza, Phil Tuths, Lauren Feeney and Library Director Pam Gardner. Jennifer Cronin is absent. D. Merriam read Governor Baker's order on the open meeting law and called the meeting to order at 6:09p.m.

Approval of minutes: December 14, 2021 minutes will be reviewed in February.

Friends of the Library:

The bookstore is doing well. PayPal accounts for more than 1/3 of donations. Fundraising includes ideas of creating gift cards that look like old school library cards/catalog cards with librarians stamping the gift certificates with remaining balance on the cards and heavy-duty tote bags.

Staff Reports:

Adults – Leigh Montville's author talk in December was a success and other outside programs have also done well. In-house programs have also been well attended despite Omicron. Knitting Clinic and the book clubs will be held virtually or hybrid this month. Art N Bloom will be in person March 4-6!

Children's – the virtual program "How to Draw Pokemon" was very popular. Virtual Music Makers has had increasing attendance. In house programs have been small and the Take & Makes flew off the cart. A new 15-hour person has been hired in the children's room.

Teens – There were 16 volunteers for a total of 40 hours in December. Seven teens/tweens attended the Teen Advisory Board. There were seven programs with a total of 27 participants.

Director Report:

The budget is on track. The first try of replacing the light bulbs in the Dailey Room was unsuccessful. An electric lift is needed. There is discussion of updating the Wi-Fi transmitter access points in the library for better service. The Trustees support the staff if they feel the need to move in person programs to virtual until the Covid siege has abated.

Motion – L. Feeney made a motion for a policy to request patrons to wear a mask in the library while the Covid cases are so high. D. Merriam – second. Unanimous approval.

Motion to adjourn – D. Merriam made a motion to adjourn at 7:32 p.m. L. Feeney second. Unanimous approval.

Next meeting: February 8, 2022 via Zoom

