Meeting of Board of Trustees
Medfield Memorial Public Library
December 14, 2021

Attendees:
Kiersten Cole, Deb Merriam, Jessica Razza, Phil Tuths, Lauren Feeney and Library Director Pam Gardner. Jennifer Cronin is absent. D. Merriam called the meeting to order at 5:03.
Approval of minutes:. Motion to approve the November 9, 2021 minutes. Motion: L. Feeney moved. Second: K. Cole. Unanimous approval.

Friends of the Library: Morale is high. Re: possibility of getting Venmo, yes but in the future.

Staff Reports:
ADULTS: Hoping for more people to sign up for Medfield author; zoom embroidery; New makerspace furniture and open for patrons, Jared the reference assistant is running 3D printing; CHILDRENS: Indoor programming for Children's department because space is rearranged to fit more patrons; 400 people in upstairs department (went well on Holiday Stroll); passive activities (coloring, scavenger hunt) going well; possibility of doing a "holidays around the world" sign walk outside the library;
CIRCULATION: new circulation assistant hired; re: automated check-in;
TEENS: looking into creating new decorations/installation in children's area led by teen advisory board; new furniture in teen area; Medfield Together collaboration regarding cultural celebrations around the world;

Director's Report: Budget 2022 – year to date spending is well aligned with budget 2022, our current fiscal year.
Trustee's Fund Report – FY2023 Draft – looks on similar track to previous years
Holiday Stroll: all vendors happy with spots; lots of traffic with good flow;

A vote – L. Feeney move to use ~~$20K~~ funds from state aid to purchase furniture
D. Merriam second. Unanimous approval.

Due to age of technology, new RFID pads are needed.

Vote – L. Feeney moves to approve funds ~~up to $12K~~ from state aid to purchase 8 RFID readers and 4 monitors. D. Merriam Second. Unanimous approval.

Next Trustees Meeting: January 13, 2022 at 5:00 p.m.
Adjourn: Motion to adjourn the meeting at 6:45 p.m. Motion: L. Feeney. Second: D. Merriam. Unanimous vote.