

**Meeting of Board of Trustees
Medfield Memorial Public Library
September 13, 2022**

Attendees:

Kiersten Cole, Jennifer Cronin, Jessica Razza, Phil Tuths and Library Director Pam Gardner. Chair, P. Tuths, called the meeting to order at 5:08. Minutes from June 14, 2022 were unanimously approved with one change to add a paragraph after attendees. Motion, J. Cronin, Second, Phil Tuths.

Friends of the Library: Working on Medfield Day preparations. Kurt Jackson has finished the art work for the tote bags. They will be available for the Holiday Stroll. They are beginning the membership drive.

Staff Reports: Access Services – circulation has picked up due to Summer Reading. New and replacement library cards are being processed. The Library of Things has a new numbering/catalog system. **Adults:** The partnership with the Tewksbury library summer virtual series was well attended. Outdoor programming is going well with consistent attendance. A new program “Documentary Café” began today. The End-of-Summer social was a success with 28 attendees. **Children’s:** 235 kids completed the reading challenge. Drop-In Art Room and Drop-In & Build afternoons have been very well attended. **Teens:** There are a lot of new teen volunteers. Teen summer reading had 135 registrations and 48 teens completed the program. Traveling Goats Kickoff was extremely successful. The Mystery Escape Room and Common App workshop were very successful. Haunted House preparations have begun.

Director’s Report: The budget is on track. Meetings for the town’s next budget cycle will begin at the end of the month. A large order of supplies was put in at the start of the new fiscal year. State Aid funds were used to purchase equipment for the new Wi-Fi installation. A motion was made to use State Aid funds to paint the meeting room. Motion, J. Cronin Second, P. Tuths. Fiscal Year Statistics – There were 57,774 library visits, 160,080 items borrowed, 104,912 books borrowed. Attendance – children 5,255, Teen 961, Adult 1,070. The numbers are close to pre-pandemic statistics. Since the Wi-Fi Hotspots have become so popular, more will be purchased. DVD’s will be weeded out and moved. The two new staff members have started. There is still one part-time position to fill. Waiting for a meeting with the town administrator to go over the staff reviews.

Survey Results: 50.3% of those surveyed use the library to spend time with family, friends or others to read aloud, tutor, study/work in a group. 55.2% value the library for the wide variety of items to request from. 53.1% would like more weekend hours. There was a tie for the favorite library service opportunities to learn and opportunities to connect.

Next meeting: October 11, 2022.

Meeting adjourned at 6:58 p.m. – motion J. Cronin second P. Tuths.

